

Instructor Advisory Council Meeting Notes

April 9, 2021, 9:00-11:00 am – WebEx

[Call to order](#)

Voting Members Attending:

Position	Name	Attendance
Note Taker/Agenda Creator	Amanda Martin – CCCS	x
Morgan CC	Andrew Hayes	x
Lamar CC	Donnie Hollingsworth	
Otero JC	Joel Gray	
Pueblo CC	John Webber	x
Pikes Peak CC	Linda Hertz	x
Colorado Northwestern CC	Lisa Westhoff	
Northeastern JC	Nancy Kugler	
CC of Denver	Shane Peterson	
Arapahoe CC	Susan Stirrup	x
CC of Aurora	Tasia Vandervegt	x
Trinidad State JC	Terri Herbstritt	
Red Rocks CC	Janessa Jacobs	x

Minutes of February 12th meeting: Approved ___ / Approved with revisions ___ / Not approved ___

1	Topic Mission Statement	Presenters	<input type="checkbox"/> New <input checked="" type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input type="checkbox"/> Input <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background:

SFAC Mission/Purpose:

MISSION STATEMENT

The principal mission of State Instructor Advisory Council (SIAC) is to promote and support quality instruction in the Colorado Community College System. The State Instructor Advisory Council (SIAC) strives to equally represent all part-time instructors across departments to ensure these employees are valued members at their institutions with a collective voice.

SIAC will have an integral part in advising and making recommendations to the Board and CCCS, and facilitating transparent communication to their respective faculty and instructional leadership, in matters including:

- High standards and quality of instruction.
- Instructor welfare and shared governance.
- Board/System policy, procedure, and initiatives.
- Communication among the faculty, instructor, Board, CCCS, and the community.
- The role and mission of community colleges within higher education.
- Appropriate use of technology to enhance teaching and learning.
- Budget priorities and allocation.
- Legislation impacting higher education and CCCS.

PURPOSE

The State Instructor Advisory Council shall serve in an advisory capacity to the Board and to the President of the System and shall act in a liaison capacity between the college faculties and the Board. This Council shall advise and make recommendations to the System President and the Board on policies and other matters of interest and concern to state system community and junior college faculty.

Purpose: Pick a mission statement

Actions: Vote on mission statement

Ideas:

Notes:

- SFAC does: Talk with Joe and Landon for extended amount of times each month. Visitor comes in each meeting for various topics/ reasons to help with questions. System people are a great resource! Director of budget comes in each semester.
- Think about what are some common concerns?
 - Struggle with concurrent enrollment- different credentialing rules for different places. Teaching over spring break to line up college and high school schedules
 - Multi year Contract? Choice of classes? Choice of hours?
 - Pay?
 - Increase full time positions
 - Need to give people voice- hear other adjuncts to get concerns
 - Adjuncts are afraid to ask or afraid to say no.
 - Strained relationship between instructors/faculty/admin
 - mentorship and communication among the faculty
 - Big issue, with new funds more full time faculty?

SFAC invited us to a meeting to watch/shadow they meet from 9am-3pm, first Friday of month. May is probably the best one to go to.

Ask Christina to come to meeting- Landon can arrange

Get Joe at least 1 time a semester since we are for the system the system needs to be here?

<https://internal.ccs.edu/academic-affairs/councils-committees/state-faculty-advisory-council-2/>

Remember not all colleges are equal- some need different things so we need to be active in our colleges and our systems.

2	Topic: Chair/Sec	Presenters	<input checked="" type="checkbox"/> New <input type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input type="checkbox"/> Input <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background: Dedicated chair suggested by SFAC to give us legitimacy

Purpose: decide facilitator and note taker for each meeting for the year.

GOING WITH 2 CO-CHAIR MODEL

Expected:

Actions: Hold this item until May meeting election.

Notes:

- Seems like electing this in Fall would be best since there is going to be some shift in the members.
- Asked if anyone wants to be chair. No one spoke up.

3	Topic Attendance	Presenters Linda	<input checked="" type="checkbox"/> New <input type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input type="checkbox"/> Input <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background: Gauge the groups desire to have Dr. Pirius in meetings

Purpose:

Expected:

Actions:

Notes: yes, per his ability, for updates and guidance.

4	Topic Joe Joins Meeting	Presenters Joe Garcia	<input checked="" type="checkbox"/> New <input type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input checked="" type="checkbox"/> Input <input type="checkbox"/> Decision <input type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background:

Purpose:

Expected:

Actions:

Notes:

5	Topic Chair or rotation	Presenters David	<input type="checkbox"/> New <input checked="" type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input type="checkbox"/> Input <input type="checkbox"/> Decision <input checked="" type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background:

Purpose:

Expected:

Actions: decided co-chairs

Notes:

6	Topic Adjunct Advancement -recognize across colleges	Presenters	<input type="checkbox"/> New <input type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input type="checkbox"/> Input <input type="checkbox"/> Decision <input type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background:

Purpose:

Expected:

Actions:

Notes:

7	Topic Multi- semester contracts	Presenters	<input type="checkbox"/> New <input type="checkbox"/> Carryover <input type="checkbox"/> Prep	<input type="checkbox"/> Information <input type="checkbox"/> Input <input type="checkbox"/> Decision <input type="checkbox"/> Vote		<input type="checkbox"/> Complete <input type="checkbox"/> Carryover <input type="checkbox"/> Table
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Background:

Purpose:

Expected:

Actions:

Notes:

New business:

Adjourn Meeting

Circle back Items:

Things to explore for May

Multi-year contracts

Pay tiers being recognized college to college (current policy says “currently” attained). Potential problems if people take leave (either by choice or if their class gets cancelled?) and then coming back and having levels not recognized. Part-time benefits—clarification from HR—I know you are eligible after 18 hours maybe? Don’t know for sure and obviously sometimes you are eligible and sometimes you aren’t depending on the course load.

Guests from CCCS system office: HR, General Council

- Angie Gramse = General Council
- Christina Cecil = HR Lead Administrator (or something to this effect)

Paying over the whole year rather than just being paid for 4 months?

Maybe next month we can actually formulate questions that would be asked of whomever we are inviting for the August/September meeting

Meeting schedule for next academic year. Do you still want to have your meetings the 2nd Friday of each month from 9-11?

Advancement pathways, opportunities, and continuing education. It would good to have clear pathways to advance to full-time, higher pay, continuing education credit, etc. For instance, I know adjuncts can be encouraged to have more education but lack access to funds or resources to make that happen (This may be more of an individual college conversation?)

Job security / Ombudsman—rather than another instructor becoming that “ear”. Fear of “retaliation”/job in jeopardy. Dispute resolution

- Invite the Ombudsman for CCCS—is there such a position? Does that person represent adjunct instructors?

Online and how the shift from CCCOnline will affect instructors and course load (currently 21 credits max per semester across the system). Worried about limited availability.

- Most colleges are 12, CCD and CCCO = 15. Benefits reasons?